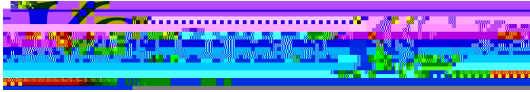




Retention Alert

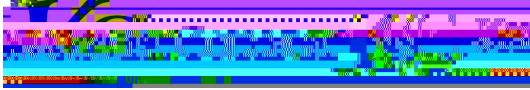


What is Retention Alert?

A system used to identify students who may need additional support to be successful in the classroom.

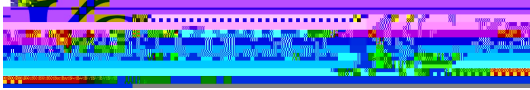
Offers an opportunity for faculty to notify a student's assigned academic advisor/counselor when additional support services may be needed.

Provides option for reporting on lack of attendance, missing assignments, currently earning a grade of C or better, indicating financial need, indicating needing academic support (i.e. tutoring), and personal support needed.

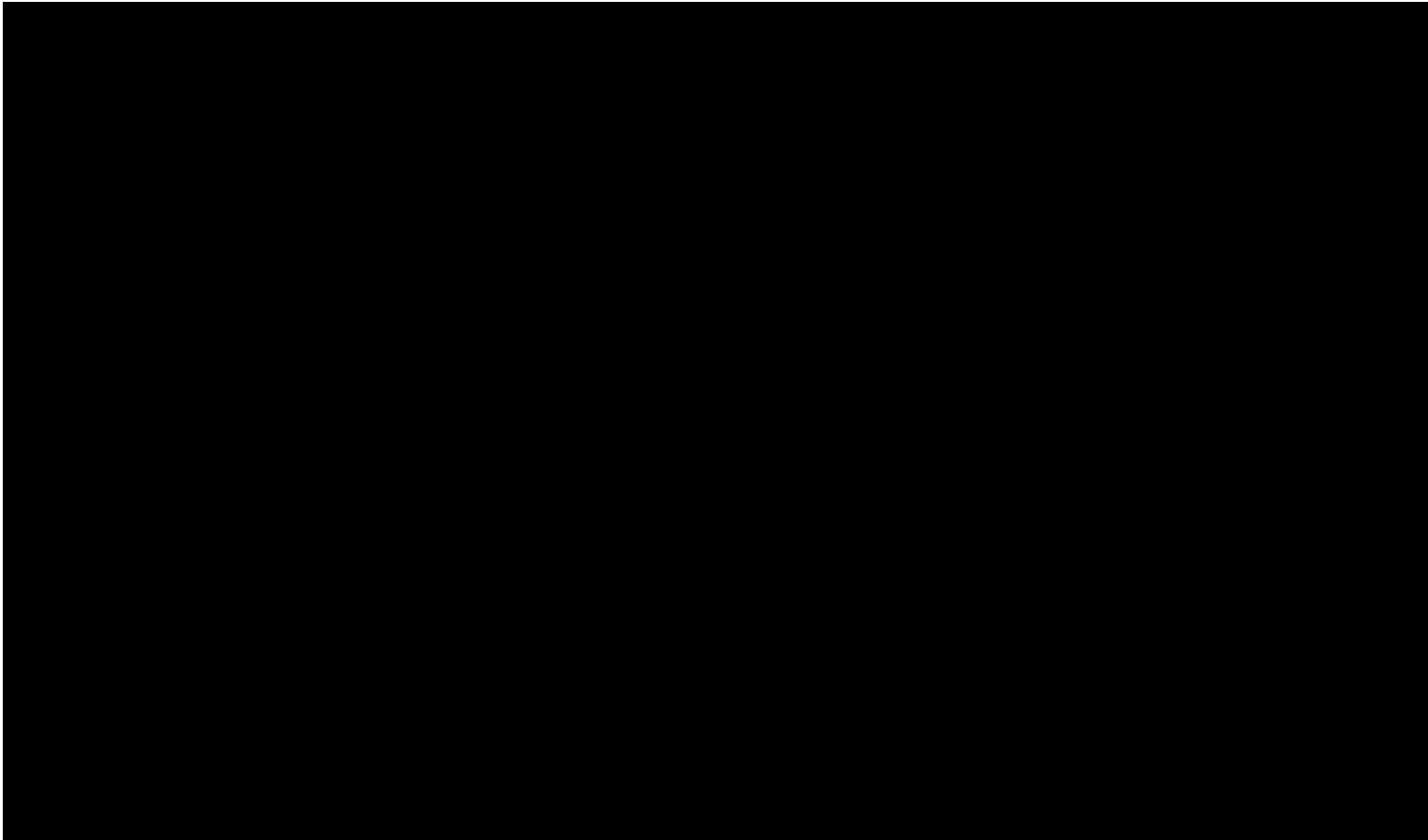


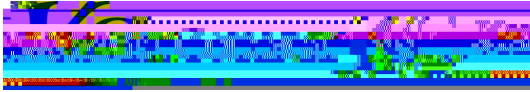
Lack of Attendance
Missing Assignments
Currently earning a grade of C or better
Indicating Financial Need
Indicating needing Academic Support (i.e. Tutoring)
Personal Support Needed

* Alerts can be submitted as needed not just at the 4, 8, & 12 reminders

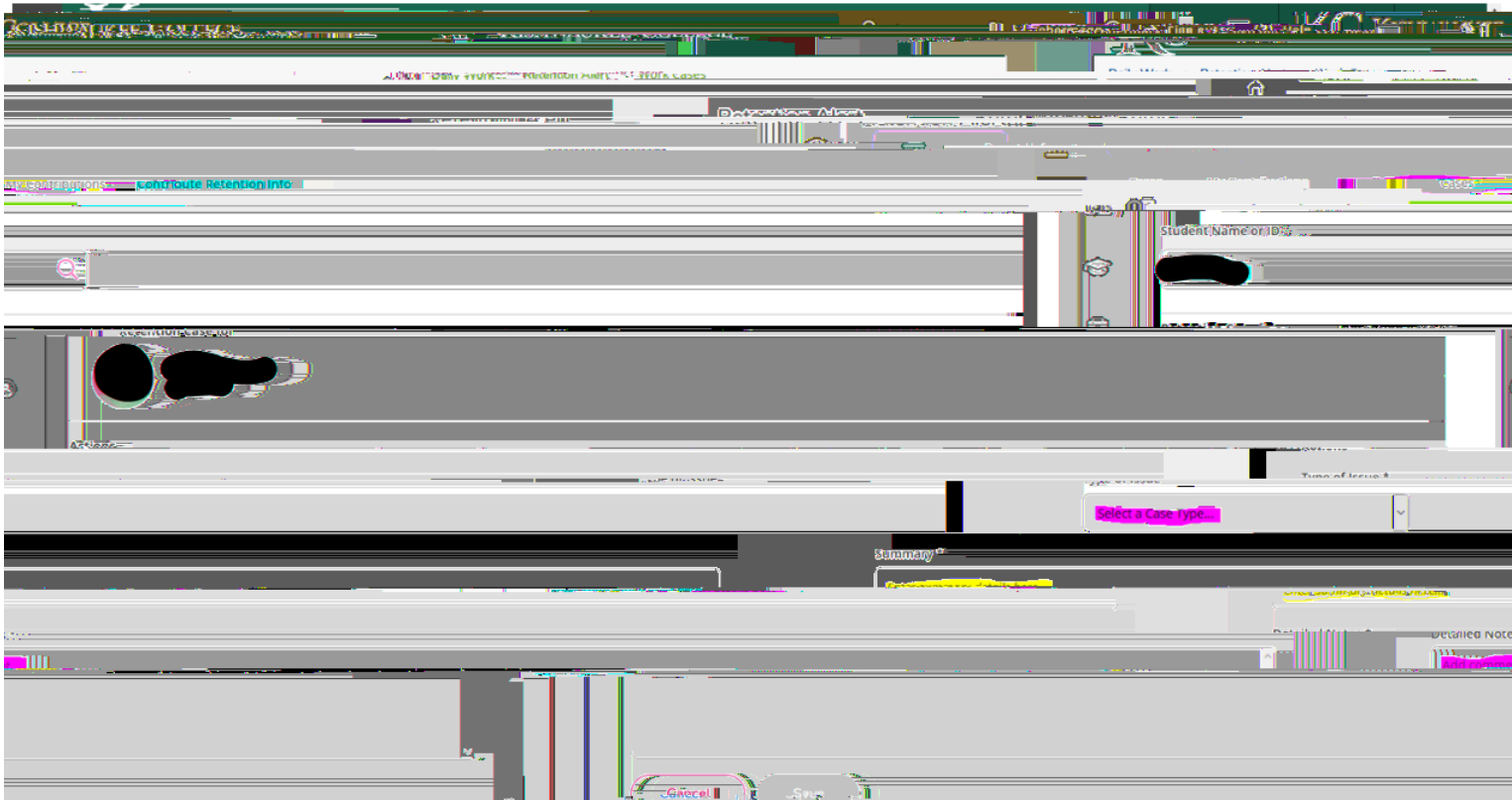


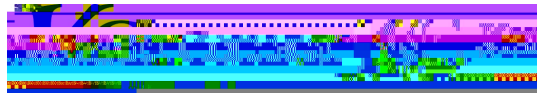
1. Log into your self-service account.
2. Choose the retention alert tab.

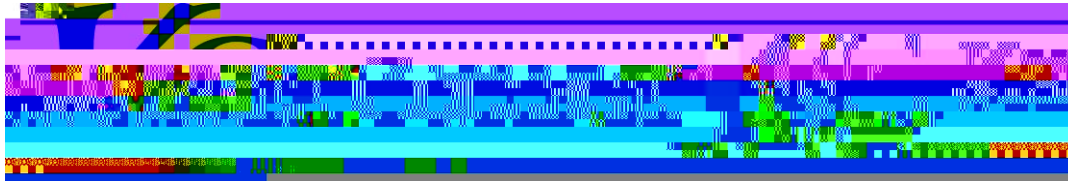




3. Enter the student's name.
4. Choose the case type.
5. Enter summary or notes if needed.
6. Save the case.







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