

MINUTES

Complementary Health Programs Advisory Committee Meeting

Date | time 3/8/2017 3:30 PM Meeting called to order by Leslie Ciaccio

In Attendance

Leslie Ciaccio / Complementary Health Programs Coordinator, Kishwaukee College
Bette Chilton / Dean of Health and Education, Kishwaukee College
Joanne Kantner / Interim Executive Dean of Learning Services, Kishwaukee College
Bill Nicklas / Executive Director, Kishwaukee College Foundation
Brianna Hooker / Administrative Assistant to Instruction/Recorder, Kishwaukee College
Melissa Gallagher / Coordinator of Business Development, Kishwaukee College
Julie Gavin-Freeman / Adjunct Massage Instructor, Kishwaukee College
Jennifer McGee / Adjunct Massage Instructor, Kishwaukee College
Lisa Bogdonas / Adjunct Massage Instructor, Kishwaukee College
Susan Lanning / Adjunct Massage Instructor, Kishwaukee College

Committee Members Present:

Howard Morris / CEO, WM DaySpa Salon Rockford
Colleen Morris / Director, WM Day Spa Salon Beloit
Beth Bellott / Studio Operations Manager, Elements Massage Geneva
Lena DeLeon / Area Manager, Massage Envy
Stephen Cichy / Executive Director, Oak Crest

Approval of Minutes

Minutes from Fall 2016 were not reviewed.

Curriculum Changes ³ Leslie Ciaccio

Leslie reports addition of TB/Drug testing and background check requirement for admittance into Complementary Health Programs. Paragraph outlining this requirement is being added to the college catalog. Leslie also reports more off-site clinicals (our partnership with Oak Crest). Costs for tests/background check/off site clinicals are included in course fees.

Stakeholders report completing background checks on all employees in the industry but no one reports drug testing.

Leslie reports edition to the catalog clarifying the EST application date change from August to July to allow more time for the college to prepare.

Program Updates ³ Leslie Ciaccio

Leslie reports:

4 TPM students being involved with off -site clinical at Oak Crest this past semester.

Jane Iredale/Elements have sent in representatives to do product demonstrations for the EST students.
Area high school visits

Student clinicals fill up quickly. Leslie now releases dates on monthly basis to avoid filling entire semester right away. Entire month is usually booked on the first day the schedule opens.

