



## Veterans Enrollment Certification Request

(Must be filled out every semester)

Name: \_\_\_\_\_ Kish Student ID: \_\_\_\_\_

SSN: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Email: \_\_\_\_\_

Semester Requesting Certification:

Fall

Spring

Summer

Year:

\*Return Completed form to the Kishwaukee College Financial Aid/Veterans Affairs Office\*

***Kishwaukee College does not discriminate on the basis of race, color, religion or creed, sex, gender expression, national origin, ancestry, age, marital status, sexual orientation, or disability.***

## Student Responsibility:

Please read the following information and sign at the bottom to confirm that you have read and understand the information below.

I have completed VA form 22-1990, Application for VA Education Benefits, and will/have provided a copy of my certificate of eligibility from the VA to the School Certifying Official.

I understand that I may be required to meet with an academic advisor to ensure that the courses I have selected fall within the degree requirement for my chosen program of study.

I understand that I must contact my School Certifying Official if I am deployed or must withdraw due to other military related circumstances.

I understand that adding or dropping a class, enrolling in a class that does not apply to my degree program or enrolling in classes with various beginning and ending dates may affect the monthly dollar amount of educational benefits. I will be responsible for any monies owed to the VA or to the school.

I understand that the VA will **not** pay for **online** remedial courses or audited courses. Internships are only covered if the catalog states that it is a requirement for the program.

I understand that if I change my place of training, I must fill out VA Form 22-1995 (Chapter 35 VA Form 22-5495). This can be done by going online to <https://www.va.gov/find-forms/about-form-22-1995/> or for Ch 35 <https://www.va.gov/find-forms/about-form-22-5495/>.

I understand that the VA requires Kishwaukee College to evaluate all prior credit for veterans. I am required to submit an official copy of all transcripts to the Admissions, Registration and Records Office located on the 2<sup>nd</sup> floor of the student center, C-2100. The School Certifying Official **will not** be able to certify me for benefits beyond the first term.

I understand that the VA will **not** pay for repeat courses unless a higher grade is required by your program of study (ex: You are in the nursing program and received a grade of C for Health 101, but a grade of B or higher is required to progress. You are ok to retake the course).

I understand that in order to receive my monthly benefits for chapter 33 or Montgomery Bill, attendance must be verified at the end of every month by either going on-line to <https://www.va.gov/education/verify-school-enrollment/>, or by calling 888-442-4551.

I understand that I must submit a new Veterans Enrollment Certification Request Form **every semester** to have my VA benefits applied.

I understand that if I change my course schedule (adding or dropping classes) that I must update this Veterans Enrollment Certification Request Form or submit a new form.

I understand that I must attend class and meet the standards of academic progress as defined in the Kishwaukee College's Satisfactory Academic Progress (SAP) Policy. The policy can be found by going online